



# **FORWARD PLAN**

**27 March 2017 - 30 July 2017**

**Produced By:**

**Democratic Services  
City of York Council  
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York  
YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 28/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Children's, Education and Communities - Schools Maintenance Capital Programme 2016/17 - 2020/21

**Description:** Purpose of Report: This paper provides a summary of the Children, Education and Communities Capital Programme including proposals for allocation of 2017/18 Maintenance Programme.

The Executive Member will be asked to note and comment on the overall capital programme for Children, Education and Communities, and approve the individual schemes within the 2017/18 Maintenance Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Mike Barugh, Principal Accountant

mike.barugh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 28/03/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Guarantees Relating to Pension Fund Admitted Bodies

**Description:** Purpose of Report: To amend the current pension fund guarantee offered by the Council to Yorkshire Museums Trust, Veritau, Make It York, Be Independent and Explore.

The Executive Member is asked to agree to offer a subsumption guarantee with effect from 1 April 2017.

The item on the Forward Plan – Pension Fund Admitted Bodies will now be considered at a Leader (incorporating Finance and Performance) Decision Session that will be held on Tuesday 28 March 2017 at 4.15pm.

As this item impacts on companies which include those of which the Leader is a director, the Leader has allocated this decision to Councillor Rawlings.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader (incorporating Finance & Performance)

**Lead Director:**

Director of Customer and Corporate Services

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 03/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** National Clean Air Day

**Description:** Purpose of report: To seek Council support for National Clean Air Day to be held on 15th June 2017.

The Executive Member is asked to agree support for National Clean Air Day.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 10/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application to Vary Restrictive Covenant at 3-4 Patrick Pool, York

**Description:** Purpose of Report: The report sets out details of an application received by the owners of 3-4 Patrick Pool, to vary a restrictive covenant on a currently vacant retail property in the city centre, previously owned by the Council.

The Executive Member is asked to: Agree to the request to vary a restrictive covenant which was imposed when the property was sold so that the property can be used as a public house use in exchange for a one-off capital consideration.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Economy and Place

**Contact Details:** Nick Collins, Commercial Property Manager

nicholas.collins@york.ov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author

**Process:** Please contact the report author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 10/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011 - The Carlton Tavern

**Description:** Purpose of Report: Presents an application to list The Carlton Tavern, 104 Acomb Road, York, YO24 4HA, as an asset of community value.

Executive Member is asked to: Make a decision on whether the Carlton Tavern should be added to the list of assets of Community Value.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for full details.

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 12/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** YorSafety – Final arrangements for the transfer of the service and surplus sharing options

**Description:** On 9 February the Executive Members received an options appraisal for a more permanent structure for a Health & Safety Shared Service between NYCC and CYC (referred to as YorSafety). The recommended option was agreed: (ii) Delegate to the Executive Member for the Environment the final arrangements for transfer including sharing agreements for any surplus made by YorSafety.

This report will present the relevant information for the Executive Member to make the related decisions.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment

**Lead Director:**

Director of Customer and Corporate Services

**Contact Details:**

Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The staff and trade unions are being consulted on the proposals as they are developed by the project board which contains officers from CYC and NYCC

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Strensall Road Petition for Speed Limit Reduction

**Description:** Purpose of Report: To present and acknowledge receipt of the above petition requesting consideration of a reduction in the speed limit on Strensall Road.

The Executive Member is asked to acknowledge receipt of the petition and consider officer recommendations.

**Wards Affected:** Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Planning Application Fees 2017

**Description:** Purpose of Report: In response to the Government White paper on the Housing market, Central Government is proposing to increase national set planning fees subject to the Local Authority committing to invest the additional fee income in their planning department.

The Executive Member is asked to consider committing investment of additional fee income in the Council's planning department.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Michael Slater, Assistant Director Planning and Public Protection

michael.slater@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Speed Management 16-17 - Experimental Traffic Orders, Speed Limits Copmanthorpe, Dunnington, Hopgrove and Murton

**Description:** Purpose of Report: to implement experimental traffic orders to determine the impact of moving 30 speed limits closer to the village at Copmanthorpe (Tadcaster Road), Dunnington (Common Lane), Hopgrove (Hopgrove Lane South) and Murton (Murton Way).

The Executive Member is asked to approve the use of experimental traffic orders at these locations.

**Wards Affected:** Copmanthorpe; Huntington & New Earswick Ward; Osbaldwick and Derwent Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service

catherine.higgins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

Consultation has taken place with Ward Members, Parish Councils plus North Yorkshire Police.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Claremont Terrace Waiting Restrictions Petition

**Description:** Purpose of Report: To present and acknowledge receipt of a petition requesting waiting restrictions in the back lane of Claremont Terrace behind the Clarence Street properties.

The Executive Member is asked to acknowledge receipt of the petition and consider officer recommendations.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 18/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Improving York's Parks and Gardens

**Description:** Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

This item was originally scheduled for the Executive Member for Culture, Leisure & Tourism Decision Session on 21 November 2016. It was subsequently deferred and has now been further deferred to the meeting on 10 April 2017 to allow time to evaluate proposals received from the voluntary sector.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 18/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Museums Trust Funding Agreement

**Description:** Purpose of Report: The report presents the core elements of the funding agreement between the Council and York Museums Trust:

- i) Common Partnership Objectives for Museums Provision
- ii) Agreed Reporting Mechanisms
- iii) The Long-Term Financial Plan
- iv) The Projected Capital Development Plan

The Executive Member will be asked to agree the Funding Agreement.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 24/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Community Safety Plan 2017/2020

**Description:** Purpose of Report: To present the Community Safety Strategy 2017 – 2020

The Executive Member is asked to commit to City of York Council contributing to the delivery of this multi-agency (i) Safer York Partnership Plan and; (ii) Partnership Plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Jane Mowat, Director

jane.mowat@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 24/04/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Genito Urinary Medicine Cross Charging

**Description:** Purpose of Report: To provide information as to the review of sexual health, which included the regional approach to cross charging, undertaken by the Yorkshire and Humber Regional Network of the Association of Directors of Public Health in November 2016.

The Directors of Public Health have agreed to reduce the previously published Yorkshire and Humber regional tariff in 2017/18.

The Executive Member is asked to: Approve the reduction to the regional tariff.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Public Health

**Contact Details:** Philippa Press

philippa.press@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The Yorkshire and Humber Regional Network of the Association of Directors of Public Health have been consulted and have agreed this approach.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Licensing Policy - Sex Establishments

**Description:** Purpose of Report: To seek final approval of Licensing Policy and conditions in relation the licensing of sex establishments.

The Executive is asked to give formal approval of a Licensing Policy and conditions relating to the licensing of sex establishments (sexual entertainment venues, sex shops and sex cinemas). The Policy is expected to be approved by Gambling, Licensing and Regulatory Committee on 6 February 2017.

**Wards Affected:** All Wards

**Report Writer:** Lesley Cooke **Deadline for Report:** 13/04/17

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods))

**Lead Director:** Director of Economy and Place

**Contact Details:** Lesley Cooke, [lesley.cooke@york.gov.uk](mailto:lesley.cooke@york.gov.uk)

**Implications**

**Level of Risk:** **Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Two consultations have taken place, the first sought the views of residents of York with regards to sexual entertainment venues, this took place between 24 June to 5 August 2015, the results of this consultation were taken into consideration when producing the proposed policy. A formal consultation on the proposed policy took place between the 8 September to 14 November 2016.

**Consultees:** Licence holders; North Yorkshire Police; Relevant Council departments; Ward Councillors; Parish Councils; York District Council; Groups who represent businesses in the CYC area, CAB, CVS, Churches Together in York, York LGBT, Survive, Independent Domestic Abuse Service; Older Person's Assembly, Older Citizens' Advocacy York, Older Person's Forum, Age UK York.

**Background Documents:** Licensing Policy - Sex Establishments

### **Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Proposed Community Asset Transfer of Tang Hall Community Centre to the Trustees of Tang Hall Community Centre

**Description:** Purpose of report: The report seeks an Executive decision to a community asset transfer of Tang Hall Community Centre by way of a 30 year lease to the Trustees of Tang Hall Community Centre.

The Executive are asked to approve or reject the proposed community asset transfer.

**Wards Affected:** Heworth Ward

**Report Writer:** Tim Bradley **Deadline for Report:** 13/04/17

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Consultations with the trustees and management committee of Tang Hall Community Centre.

**Consultees:** Trustees, management committee and occupiers of Tang Hall Community Centre.

**Background Documents:** Proposed community asset transfer of Tang Hall Community Centre to the Trustees of Tang Hall Community Centre

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Adults Transport – Options and Approaches

**Description:** The Adults Transport Vision (as agreed in March 2015) proposed that CYC should consider implementing a more personalised approach to transport whereby existing adult customers are able to exercise greater choice and control over their transport arrangements - in line with the principles of the Care Act 2014. Prevention is a primary aim, ensuring new adult customers only access commissioned transport provision as an option of last resort.

The Executive is asked to approve a recommended option for the future provision of transport for adult customers.

This item has been deferred to the April Executive in order to carry out further research and analysis.

**Wards Affected:** All Wards

**Report Writer:** Adam Gray                      **Deadline for Report:** 13/04/17  
**Lead Member:** Councillor Carol Runciman  
**Lead Director:** Director of Health, Housing and Adult Social Care  
**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)  
adam.gray@york.gov.uk

### Implications

**Level of Risk:**    **Reason Key:**

**Making Representations:** As above - All adult users of transport services, their carers (and key service providers / representative forums)

**Process:** All adult users of transport services, their carers (and key service providers / representative forums) were contacted in writing and invited to either express their views/opinions to their Social Worker, or to attend a Transport Consultation Event.

**Consultees:**

**Background Documents:** Adults Transport – Options and Approaches

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Local-Area Based Financial Inclusion

**Description:** Purpose of Report: This report outlines plans for the delivery of a new local-area based financial inclusion project (4Community Growth York) to be carried out over 2 years as part of the York Financial Assistance Scheme.

The Executive is asked to agree to the delivery of this project.

**Wards Affected:** All Wards

**Report Writer:** Mora Scaife

**Deadline for Report:** 13/04/17

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Mora Scaife

mora.scaife@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Local-area based financial inclusion

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 15/05/17



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Science City York

**Description:** Purpose of Report: This report, referred to the Executive by the Shareholder Committee which considered it on 20 March, proposes that the Council withdraw from its membership of Science City York in order that ownership of the company can be passed to Make it York.

The Executive will be asked to: accept the recommendation of the Shareholder Committee that the Council withdraw from membership of Science City York subject to Make it York having been admitted to membership.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft                      **Deadline for Report:** 13/04/17  
**Lead Member:** Councillor Ian Gillies  
**Lead Director:** Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

**Making Representations:** By email to the report author

**Process:**

**Consultees:**

**Background Documents:** Science City York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/04/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Options for the Disposal of 29 Castlegate

**Description:** Purpose of Report: To present to Executive options for the disposal of 29 Castlegate following the decision to relocate and reconfigure services currently operating from the building.

Members are asked to consider and make a decision on the options for the disposal of 29 Castlegate.

This item was deferred to the January Executive as officers were still awaiting the final external valuation of this building before opening negotiations for the sale. It was then deferred to March to allow time for the accurate valuation of disposal options.

It has now been deferred to the April Executive to allow ongoing negotiations to continue to ascertain the best value.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter **Deadline for Report:** 13/04/17

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods))

**Lead Director:** Director of Economy and Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author.

**Process:** None.

**Consultees:**

**Background Documents:** Options for the Disposal of 29 Castlegate

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 02/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York City of Human Rights

**Description:** Purpose of Report: Following the declaration of York as a City of Human Rights on 24 April, 2017, this report updates the Executive Member on how a positive vision of human rights will champion York as a vibrant, diverse, fair, safe and international city built on the foundations of universal human rights.

The Executive Member will be asked to agree to the Council playing its part in pursuing the five priority human rights for York:

- Education
- Decent standard of living
- Housing
- Health and social care
- Equality and non-discrimination

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** By email or telephone to the report author

**Process:** Not envisaged as part of the reports, actions arising from specific sections the report will require consultation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 08/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of Cleansing Arrangements

**Description:** Purpose of Report: Following a six month trial of revised cleansing schedules, in consultation with wards, this paper provides feedback on the trial period.

The Executive Member is asked to note the learning and agree next steps.

This item has been deferred to the Executive Member for Environment's decision session on 8 May 2017 to allow time to complete the review process.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of Economy and Place

**Contact Details:** Russell Stone

russell.stone@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for full details.

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Road Strensall, Proposed Pedestrian Crossings

**Description:** Purpose of Report: To consider construction of a series of pedestrian dropped crossings on York Road, Strensall, to improve pedestrian access and to reduce the speed of traffic.

The Executive Member is asked to approve the construction of the proposed pedestrian crossing facilities.

**Wards Affected:** Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service

catherine.higgins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Details of proposals will be provided to consultees listed below inviting comment.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Haxby Road (north of New Earswick) Triple Speed Cushion Replacement Trials

**Description:** Purpose of Report: To propose a trial of different traffic calming layouts to replace the two triple speed cushion arrangements on Haxby Road north of New Earswick.

The Executive Member is asked to approve the proposed trial as outlined in the report.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Andy Vose

andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Low Poppleton Lane – Changes to the Current Road Closure and the Failed Rising Bollards

**Description:** Purpose of Report: The report sets out options with officer recommendations to deal with the failing of the two rising bollards between Low Poppleton Lane and Millfield Lane and to seek approval from the Executive Member.

The Executive Member is asked to decide on a course of action to rectify the failing of the rising bollards between Low Poppleton Lane and Millfield Lane.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Graham Titchener

graham.titchener@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Speed Management Protocol (SMP) – Update Report

**Description:** Purpose of Report: To update Members on progress in resolving the issues with the Speed Management Protocol, as reported to the previous Decision Session for Transport and Planning on 12 November 2016.

The Executive Member is asked to: Consider the options to progress and improvements to the SMP process.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Trish Hirst

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 15/05/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Management of Allotments

**Description:** Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member is asked to: Agree to a new delivery model for the Allotments Service.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Economy and Place

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/05/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Delivery of Shared Ownership Homes Programme Match Funded by Homes and Communities Agency

**Description:** Purpose of Report: to set out detailed proposals for the delivery of 65 shared ownership homes utilising £2.76m of grant funding from the Homes and Communities Agency. The report will seek the approval of the Executive to match fund the HCA grant from the Housing Revenue Account investment fund.

Executive will be asked to:

1. Approve the proposed Shared Ownership delivery programme
2. Approve a £2.76m budget from the HRA Investment Fund to match fund the grant from the Homes and Communities Agency

**Wards Affected:** All Wards

**Report Writer:** Paul Landais-Stamp      **Deadline for Report:** 08/05/17

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Paul Landais-Stamp, Housing Strategy Manager  
paul.landais-stamp@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** In August 2016 approval was given by the Executive Portfolio Holder to bid to the HCA for grant funding to support the delivery of 65 homes for shared ownership. In February it was announced that the bid was successful. It is now necessary to seek Member approval for the Housing Revenue Account Investment Fund to match fund the HCA grant funding.

**Consultees:**

**Background Documents:** Delivery of Shared Ownership Homes Programme match funded by Homes and Communities Agency

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/05/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Discretionary Rate Relief Policy Budget 2017 & Enterprise Zone Policy

**Description:** Purpose of Report: To approve a policy for allocation of discretionary hardship relief following business rate revaluation & Budget 2017 and a business rate relief policy for the Enterprise Zone.

Executive is asked to consider and approve both policies.

**Wards Affected:** All Wards

**Report Writer:** David Walker      **Deadline for Report:** 08/05/17  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Director of Customer and Corporate Services  
**Contact Details:** David Walker

david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Discretionary Rate Relief Policy Budget 2017 & Enterprise Zone Policy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/05/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Events Strategy

**Description:** Purpose of Report: The report proposes an approach to developing key events in the city.

Executive will be asked to: approve the strategy and use of appropriate business rates pool funding to support it.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 08/05/17  
**Lead Member:** Executive Member for Culture, Leisure & Tourism  
**Lead Director:** Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** By email to the report author

**Process:**

**Consultees:**

**Background Documents:** Events Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/06/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Traffic Signal Asset Renewal – Lendal Arch Gyratory, Heworth Road / Melrosegate, Tadcaster Road / St Helens, Rougier St / Tanner Row

**Description:** Purpose of Report: The report describes changes to 4 traffic signal junctions in York. The equipment at these junctions is life-expired and will be replaced, however this work also entails material changes to the way the junctions will operate. These changes will be described and approval will be sought to carry them out.

The Executive Member is asked to approve the proposed changes to 4 traffic signal junctions.

**Wards Affected:** Dringhouses & Woodthorpe Ward; Heworth Ward; Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/06/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of the results of the consultation process reference Residents' Priority Parking in the following areas: Holgate Junction, St Peter's Quarter, South Bank Avenue (R57 Extension), Bishopthorpe Road (R58C Extension), St Aubyns Place

**Description:** Purpose of Report: To report the results of the consultation process and request a decision for each area depending on the level of support from streets within the consultation process, based around the following options.

1. To proceed to advertising an amendment to the Traffic Regulation Order for the full consultation area
2. To proceed to advertising an amendment to the Traffic Regulation Order for part of the consultation area
3. To take no further action at this time

Holgate Junction: consideration of the consultation process as it relates to the community service areas (schools and churches) and a decision on what provision or amendment is considered appropriate to accommodate their needs.

The Executive Member is asked to consider the officer recommendations and approve a way forward.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Sue Gill, sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for full details.

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/07/17



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/06/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Finance and Performance Outturn

**Description:** Purpose of Report: To provide members with the year end position on both finance and performance.

**Wards Affected:** Executive are asked to note the outturn.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 19/06/17

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods))

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell, [debbie.mitchell@york.gov.uk](mailto:debbie.mitchell@york.gov.uk)

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance and performance outturn

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/06/17

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Outturn

**Description:** Purpose of Report: To provide members with the outturn position on the capital programme.

The Executive are asked to note the outturn and recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 19/06/17

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods))

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Outturn

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/06/17

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report & Review of Prudential Indicators

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

The Executive are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 19/06/17

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods))

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Annual Report & Review of Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2017/18 Consolidated Report

**Description:** Purpose of Report: Addition of carryover funding from 2016/17 into the 2017/18 Economy and Place Capital Programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2016/17 capital programme, and amend the current budget for the 2017/18 Economy and Place Capital Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 17/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2016/17

**Description:** Purpose of Report: To inform Council Members of the work of Homeless Services (including statutory duties under Housing Act 1996) during 2016/17 and agree priorities for 2017/18.

The Executive Member will be asked to agree priorities for 2017/18

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not applicable

**Process:** Not applicable – previous consultation on homeless strategy which informs current work

**Consultees:**

**Background Documents:** Homeless review 2016/17

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/06/17

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 24/07/17

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan 2017/18

**Description:** Purpose of Report: The report will set out York Learning Services' strategic plan for the academic year 2017/18.

The Executive Member will be asked to approve the plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Alistair Gourlay, Head of York Learning

alistair.gourlay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** In writing to the report author

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17